

**NEW AGENCY SETUP, CONSULTING SERVICES PN SYSTEM 305.818.5940**  
**www.pnsystem.com**

**Your Duties:**  
 Corporation (order Black Book)  
 Office Rented, Phone/fax, email  
 Zoning permit, Business License,  
 Contact Accountant (Tables, Budget)  
 Insurance, Waste contract  
 Bank account requirement about  
 \$ 35000.00 - 50000.00

**ACCREDITATION APPLICATION**  
 AHCA APPLICATION  
 CLIA APPLICATION, NPI  
 Waste Permit

**COSTS:**  
 License Cost: \$1705.00  
 Accreditation <=> \$ 11000.00  
 Cia \$ 150.00  
 Waste \$ 85.00

**CONSULTING COST**  
 \$ 3499.99 **License package**  
 (1500 down, 500/month until  
 the 2 surveys are passed)

**Consulting Web Access**  
 www.homecareoffice.com  
 Includes: Annual Duties (Strategic Plan, Annual  
 Evaluation, Reports), Monthly/Quarterly duties,  
 QA/PI activities, Human Resources (Staff evals),  
 Minutes, Committees, Emergency Drill, etc.

**All Health Posters**  
 (Handwashing, HIPAA,  
 Abbreviations, Non  
 Discrimination, etc)  
 Order from us the Yearly  
 Regulation Poster  
 (\$ 29.99 set)

**HUMAN RESOURCES**  
 All needed forms,  
 application, In-service/  
 Orientation material  
 Evaluations, Handbooks  
 Order with us the Staff IDs  
 (not included, \$ 5.00 each)

**Accreditation duties:**  
 CHAP...Self Study  
 ACHC... PER  
 5 S/U packs/folders, 2  
 Recert-D/C packs, 5 Staff  
 Handbooks included

**All Needed Manuals:**  
 Policy & Procedures, Infection Control, Medical  
 Device, Ethic Manual, HIPAA Manual,  
 Emergency Managemnt Plan, etc.  
 All needed LOGs

**AHCA Approval of your Application.**  
 Office visit for review by us  
 Accreditation Survey (1 Day)  
 Receive your State License

**Second Survey for FULL Accreditation (PRIVATE DUTY)**  
**CONSULTING COST INCLUDED**

**PER, SELF STUDY**

**Self Study, PER completed**  
 Office visit for review by us

**Your Duties:**  
 Home Health  
 Management Software

**All Needed Manuals:**  
 Wound Care Protocol, Fall Prevention, Pain  
 Management, Respiratory Care, Psychiatric  
 Manual, etc.

**After 1 days survey (4 Active patients, 1 D/C, Plan of Correction (if needed, included), receive your full accreditation**